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STATE OF DELAWARE
BOARD OF CLINICAL SOCIAL WORK EXAMINERS

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PUBLIC MEETING MINUTES:	BOARD OF CLINICAL SOCIAL WORK EXAMINERS
MEETING DATE AND TIME:	Monday, January 23, 2017 at 9:00 a.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room A , second floor of the Cannon Building
MINUTES FOR APPROVAL:	February 20, 2017

MEMBERS PRESENT

Rochelle Mason, Professional Member, **President**, Presiding
John Mucha, Professional Member, **Vice President**
Linda Brittingham, Professional Member
Daphne Warner, Professional Member, (entered at 9:25 a.m.)
Kyla Gleockler, Public Member **Secretary**
Dajoun Sewell, Public Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Eileen Kelly, Deputy Attorney General
Nicole Williams, Administrative Specialist III
Bryan Stone, Administrative Specialist II
David Mangler, Division Director (exited at 9:35 a.m.)

MEMBERS ABSENT

None

ALSO PRESENT

Dr. Marlene Saunders, National Association of Social Work, Delaware Chapter

CALL TO ORDER

Ms. Mason called the meeting to order at 9:03 a.m. Ms. Mason welcomed the new board members, Linda Brittingham and Daphne Warner, who was not yet in attendance. Ms. Mason advised to amend the agenda to add election of officers. Mr. Mucha motioned, seconded by Ms. Gleockler to amend the agenda to add election of officers under new business before correspondence.

REVIEW AND APPROVAL OF MINUTES

The Board reviewed November 14, 2016 minutes for approval. Page1 and page 2 typos Mr. Mucha moved, seconded by Ms. Gleockler, to approve the November minutes as amended. By unanimously vote, the motion carried.

Draft Bill

Ms. Kelly advised of the new draft bill that was revised. Ms. Kelly provided a brief update for the new Board members. There were 2 provisions that were changed. There were concerns about the provision of only needing to have 1 LCSW on the multidisciplinary team. Ms. Kelly revised that section to state that the team shall include one or more health care professionals licensed under Title 24 of the Delaware Code under exemptions. Additionally language was revised to state licensure of social workers employed by a state agency or other private or non-profit agency. The Board reviewed the language revisions. There was no further discussion. Ms. Mason advised the revisions were very clear. Ms. Mason motion, seconded by Ms. Sewell, to accept the Bill revisions as submitted. By unanimous vote, the motion carried.

Mr. Manger advised that the only additional change he is currently working on deals with the fiscal note, which deals with the fiscal budget and how it will be impacted. However, this will not hold up the draft process, but it will hold up the signing of the bill and it moving forward. Mr. Mangler advised that the joint sunset committee chairs changed. Senator Walch? is the Chair and Rep. Bolden? is the co-chair. A status update for this bill will be on the committee's agenda in which Mr. Mangler will be attending this Thursday on the 25th.

UNFINISHED BUSINESS

Review and Sign Final Order for Pamela Davis

The Board reviewed the final order for Ms. Davis. Ms. Mason signed the final order.

Review of CE's for Lori Scott

The Board reviewed the CE's submitted by Ms. Scott for compliance of her final order.

Ms. Mason made a motion, seconded by Ms. Brittingham, to accept the ces. Motion carried.

NEW BUSINESS

Ratification of Application(s) to Sit for ASWB Clinical Exam

Ms. Mason moved, seconded by Mr. Mucha to ratify the below applications to sit for the ASWB Clinical Exam. By unanimous vote, the motion carried.

Isaac Balduf

Ratification of Application(s) for Licensure by Reciprocity

Ms. Mason moved, seconded by Mr. Mucha to ratify the below application for licensure by reciprocity. By unanimous vote, the motion carried.

Kelly Gordon

Review of Applications by Reciprocity

Steven Darling – Ms. Kelly advised that Mr. Darling took the ASI exam administrated by the VA board, which is similar to the case of Ms. Stiefvater. The current law states applicants have to have passed the ASWB clinical exam. Ms. Kelly advised that most Boards looks at current standards and expect the applicants to be licensed based on current regulations; however it would not be fair to have him retake the AsWB exam. Motion to approve darling and stiefvater, Ms. Mason, seconded by Mr. Mucha. Motion carried.

Teresa Kennedy – Ms. Kelly advised that she has CT supervision forms sent from the State of Connecticut in lieu of the Delaware supervision forms. Ms. Mason advised that Ms. Kennedy needs to submit a letter of explanation. Ms. Mason motioned to table the application in request of additional information as to why she was not able to have the DE forms completed. Mr. Mangler advised that requesting that information is a form of barrier to licensure as the applicant has meet the requirements in another state that are substantially similar should qualify for licensure in DE and not have to apply as a new licensee. Ms. Kelly advised of what the draft legislation language states regarding reciprocity. Ms. Mason advised that with Ms. Kennedy's situation, she will need to comply with the Board's current law and regulations for licensure. Ms. Gleockler seconded the motion to table Ms. Kennedy's application. Motion carried.

Cheryl Stiefvater – Ms. Kelly advised that she is reapplying and took the AASWB examination by ASI. Ms. Kelly advised of the law in regards to the exam and what was applicable at the time the ASI and/or AASWB exam were taken.

Status of Complaints

Complaint #31-02-16 – Sent to the Attorney General's office

Ms. Mason advised both Ms. Warner and Ms. Brittingham that they at some point will be contacted by investigators for contact for a complaint.

Review of and Consideration of Executed Consent Agreement and Proposed Order – Gerald Jones, Case #32-02-15

Ms. Kelly provided a brief summary of the case for Gerald Jones and the disciplinary sanctions within the consent agreement that Mr. Jones and the State entered into. The Board reviewed and discussed the consent agreement for Mr. Jones. The Board requested the CE's to be specifically 6 hours in ethics and an additional 6 hours in proper billing/business practices. Ms. Kelly will take the Board's request back to the State's prosecuting attorney for this case. Ms. Mason made a motion to reject the consent agreement for Mr. Jones and include the ethics and billing ce's, seconded by Ms. Brittingham. Motion carried.

Review of Continuing Education Extension Request for Sandra Weingarten

Ms. Kelly explained for the new Board members the request for CE extension. The Board reviewed the request. Ms. Mason made a motion to reject the request for extension for Ms. Weingarten and have Ms. Williams reach out to Ms. Weingarten to state that she has time to complete an online course, seconded by Ms. Warner. Motion carried.

Review of Continuing Education Extension Request for Joanne Williams

The Board reviewed Ms. Williams' request. Ms. Mason motioned to reject the request due to lack of information for determination, seconded by Ms. Sewell. Motion carried. Ms. Williams can complete her CE online.

Request for Inactive Status

Ms. Williams advised that the form does not provide an explanation for the requests.

Ms. Mason motioned to approved, seconded by Ms. Brittingham. Motion carried.

Review of ASWB Accommodation Requests

Ms. Kelly advised that the Board cannot discuss these as they are HIPPA protected. The Board reviewed the requests for accommodation for Joshua Helman and Anita Wright and discussed options for accommodation.

Ms. Mason made a motion to approve Mr. Helman's accommodation request giving him extra time of one additional hour, seconded by Ms. Sewell. Motion carried.

Ma. Mason made a motion to approve Ms. Wright's accommodation request giving her extra time of an hour and a half, seconded by Ms. Sewell. Motion carried.

Election of Officers

Ms. Mason advised the Board needs to elect new officers for President, Vice-President, and Secretary. Ms. Mason made a motion to nominate Mr. Mucha, whom accepted, as the Board's new President, seconded by Ms. Gleockler. Motion carried.

Ms. Mason called for nominations for Vice-President. Mr. Mucha explained for the new members the expectations of the President, Vice-President, and Secretary for the Board. Ms. Mason made a motion to nominate Ms. Gleockler, whom accepted, as the Board's new Vice-President, seconded by Ms. Sewell. Motion carried.

Ms. Williams nominated Ms. Sewell as Secretary. Ms. Mason made a motion to accept Ms. Sewell, whom accepted, as the new Board's Secretary, seconded by Ms. Gleockler. Motion carried.

CORRESPONDENCE

Telehealth Institute submitted a letter regarding CE's for LCSW licensees to attend their meeting to obtain CEs. The Board reviewed their request

OTHER BUSINESS BEFORE THE BOARD (FOR DISCUSSION ONLY)

Ms. Kelly mentioned that all the regulation changes are final and have been published to the division's website.

PUBLIC COMMENT

Dr. Saunders addressed the Board and was very pleased with the draft bill that will be presented to the joint sunset committee. Multi-tier licensure is a great goal and is an integral part of protecting the public. The DE chapter has entered into a contract to provide a workshop for prep exams in New Castle, Kent, and Sussex counties. SAMSA is leading a panel to discuss the behavioral health needs around the State of DE, specifically in social work. The Social Work Board will be getting released from joint sunset committee soon. The DE-NASW recognizes Ms. Mason's extensive and dedicated work on the Board as the President. Ms. Mason recognized Dr. Saunders's work with NASW and her commitment and contributions to the Board as well.

Dr. Saunders inquired about the draft bill being posted to the Division's website. Ms. Kelly advised that since this is a public meeting she will provide Dr. Saunders with a copy of the draft bill. Ms. Mason advised that the determination was that the draft bill cannot be posted as it will cause too many questions and/or concerns when in draft form.

NEXT MEETING

The next meeting is scheduled for February 22, 2017 at 9:00 a.m. in Conference Room A.

ADJOURNMENT

Ms. Brittingham moved, seconded by Ms. Mason to adjourn the meeting. There being no further business before the Board, the meeting adjourned at 10:33 a.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Nicole M. Williams". The signature is written in black ink and is positioned above the printed name.

Nicole M. Williams, Administrative Specialist III
Delaware Board of Clinical Social Work Examiners

The notes of this meeting are not intended to be a verbatim record of the topics that were presented or discussed. They are for the use of the Board members and the public in supplementing their personal notes and recall for presentations.